

Leadership Card

Name: _____

Patrol: _____

Instructor

Job Description: Works with scouts teaching skills for rank advancement and merit badge requirements.

Leadership Position Coordinator: See website: <http://bsatrop10.org/leader.htm#ALPC>

Duties of Instructor:

- Teaches basic Scouting skills in troop and patrols at the direction of the Adult Position Coordinator during Troop meetings and Troop outings, keeping a dated roster of attendees and record of what he taught.
- **During the FIRST 30 DAYS of the leadership period, plans and gets approval** (from the Adult Position Coordinator and the Scoutmaster) of a 30 minute training session the Scout will hold sometime during the leadership period. This session can be during a regular Troop meeting or for 30 minutes prior to a regular Troop meeting. The written approval form (attached) must be presented to the Leadership Chair during the first 30 days of the Leadership period in order to retain this leadership position.
- Sets a good example
- Enthusiastically wears the Scout uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit
- At the end of the leadership period, submits a written report to the Position Coordinator detailing which skills he taught and to whom and when. This written report must also be presented to the Scoutmaster during the Scout's Scoutmaster Conference.

Instructor Types and Specific Duties

Knots **Fire** **Camping** **Cooking** **1st Aid** **Orienteering**

Specific skills to be taught will depend on the guidance of the Position Coordinator. Each instructor needs to be knowledgeable of all of the above subjects, and the Position Coordinator must review the skills prior to the instruction being given.

Requirements: All requirements must be completed to receive FULL leadership credit. Otherwise, only partial credit MAY be given. Visit with your Position Coordinator first, then visit the Leadership Chairman.

Position Coordinator _____

Date/Initials

- _____ Briefed on duties and responsibilities
- _____ Planned and executed an approved 30 minute training session
- _____ Assisted the Adult Position Coordinator at least 3 times with training of Scouts
- _____ Kept a dated roster of all training attendees and the subject(s) taught
- _____ Submitted a written report of his experiences as an Instructor and bring a copy of that report to your next Scoutmaster Conference

Leadership Chairperson _____

- _____ Attend at least 55% of troop outings Actual percentage _____
- _____ Attend at least 55% of troop meetings Actual percentage _____
- _____ Complete Junior Leadership Training
- _____ Had a valid Scout Skills Trainer Certificate for the entire leadership period
- _____ All Requirements initialed

This form is due within 60 days following current 6 month leadership period. If this form is completed mid term to satisfy a rank requirement, it MUST also be completed again at the end of the leadership period, during which time the Scout continues to serve as an Instructor in order to receive credit for the remainder of the leadership period.

Credit from ___/___/___ to ___/___/___ Date: ___/___/___

Leadership Chairperson Signature

Leadership Chairperson Record

Name: _____ Position: **Instructor**

Patrol: _____ Credit from ___/___/___ to ___/___/___ **Leadership Card**

INSTRUCTOR'S APPROVAL FORM

For his Training Session

This form must be **completed and approved within the first 30 days** of the Leadership Period. Failure to do so will mean you will not receive any leadership credit for the leadership period.

Today's Date: ____/____/____

Instructor's Name: _____

Instruction Topic: _____

Details of how you will teach the topic: (attach additional paper if needed)

This training session will take place:

- Before a Troop Meeting
- During a Troop Meeting
- During a Campout
- Other: Please elaborate _____

Scheduled date for Training Session (approved by Scoutmaster): ____/____/____

Approval of Adult Position Coordinator:

_____ Date: ____/____/____
(signature)

Approval of Scoutmaster:

_____ Date: ____/____/____
(signature)

Recorded by Leadership Chair:

_____ Date: ____/____/____
(signature)